



GIFT UNIVERSITY

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GIFT/REG/BOS/01
December 02, 2020

NOTIFICATION

SUBJECT: BOARD OF STUDIES (BOS) –GIFT UNIVERSITY, GUJRANWALA

In pursuance of Section 14 (1) of GIFT University Act XIV of 2004, the Competent Authority is pleased to approve the composition and functions of Board of Studies of GIFT University, Gujranwala.

Sr No.	Composition
1.	The HoD/Chairperson of the concerned Teaching Department (Ex-Officio) Convener
2.	All Professors/Associate Professors/Assistant Professor of the concerned Teaching Department.
3.	Two Lecturers to be nominated by the Dean in order to seniority from the concerned Department
4.	One expert from industry to be nominated by the Board of Governors
5.	One Representative from QEC (Non-Voting Member)

Quorum of the Board of Studies:

The quorum for a meeting of the Board of Studies shall be one-third of the total number of members, a fraction being counted as one. The participation of the Industry expert shall be important and his presence shall be ensured.


Waseem Ullah Dar
Registrar

Enclosed:

1. Functions of Board of Studies

Distribution:

1. All Deans/HoDs, GIFT University, Gujranwala
2. Director, QEC, GIFT University, Gujranwala

Copies to:

1. ES to Rector, GIFT University, Gujranwala
2. ES to Chairman, GIFT University, Gujranwala
3. Treasurer, GIFT University, Gujranwala
4. Director Academics, GIFT University, Gujranwala
5. Manager HR & Coordination, GIFT University, Gujranwala
6. Office Copy

Functions of Board of Studies:

1. To propose and recommend the academic programs, curricula and syllabi for all degree programs, diplomas and certificate courses in the subject or subjects concerned or any change, revision and improvement in review of new emerging trends, in the light of HEC guidelines and as per the requirement of the regulatory bodies.
2. To propose the Authorities on all academic matters connected with instruction, publication, research and examination in the subject or subjects concerned as defined under section 12 of GIFT University Act, 2004 as follows;
 - (a) The board of Governors;
 - (b) The Academic Council;
 - (c) The Board of Faculties;
 - (d) The Board of Advanced Studies and Research;
 - (e) The Selection Board;
 - (f) The Finance and Planning Committee; and
 - (g) Such other Authorities as may be prescribed by the Statutes and the Regulations.
3. To suggest changes in teaching/assessment methodologies (according to the need of the curriculum devised and industry needs; Theoretical, Practical & Ethical) required from time to time in the subject or subjects concerned;
4. To discuss and propose ways and means to ensure high standard of teaching and research/ applied research in the department.
5. To perform such other functions as may be prescribed by Board of Faculty and Academic Council.