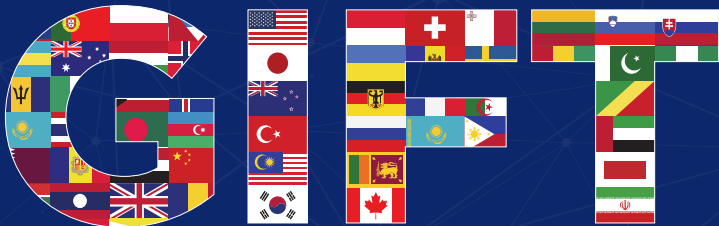




GIFT UNIVERSITY

Converting Knowledge into Practical Experience

WELCOME TO THE WORLD OF GIFT



The Best & Largest International University in Gujranwala

Collaboration with more than 50 Universities around the World
Most Engaging Campus Life with 24 Vibrant Societies & Centres
All Degree Programs are Government and HEC approved

Welcome to

GIFT UNIVERSITY

The Best & Largest International University in Gujranwala

GIFT University was established in 2002 with the vision to bring about a visible change in the society by offering quality education to the youth of the Gujranwala division and also to become a leading educational institute of the region.

The best modern campus spanning over an area of 320 kanals, the highest number of degree programs, the highest number of international linkages & opportunities for credit hours transfer to foreign universities and growing demand for GIFT graduates in leading national & multinational companies make GIFT University the best place to build your future careers. GIFT University maintains a close liaison with the industry including Gujranwala Chamber of Commerce and Industry, Gujranwala Business Centre, Federation of Pakistan Chambers of Commerce and Industry, SMEDA, NPO and several other organizations to provide practical experience to its graduates.

GIFT University with a mission to ensure international standard education to the youth of this region has provided them with modern world facilities, internationally experienced faculty and the best infrastructure to maintain the quality of education.



PERFORMANCE-BASED SCHOLARSHIPS

Performance-Based Scholarships contain a generous fund of rupees two million (**2 million**) per academic year (fall and spring semester) which has been allocated to encourage the talented students of the university.

STUDENT ATTENDANCE POLICY

Students must attend 100% of the lectures. Students with below 80% attendance may not be allowed to sit in the final examinations. Only class teachers can modify the attendance status within a period of 14 days after the lecture. There will be no provision of attendance adjustment after 14 days of the lecture.



STUDENT FEE PAYMENT POLICY

- Enrollment in an ongoing semester is subject to the submission of fee, and the attendance would only be marked if the student has submitted the first installment of his/her fee.
- Unless prior approval has been obtained, the students shall pay their fee by the due dates specified in the semester calendar. If the fee is not paid by the specified due date, a late fee fine of Rs. 50 per day shall be levied.
- Any requests for special arrangements for the fee payment, or extension in the date of payment must be made online by the parent or the guardian of a student in person at the Student Facilitation Centre at least one week before the due date. Late applications, not following this procedure may not be accepted.

NOTE: Students with outstanding balance shall not be permitted to appear in the final examinations.



DRESS CODE

To ensure a positive learning environment at the University, all the students are required to dress modestly, according to the local cultural norms.

MISCELLANEOUS RULES OF CONDUCT

The students are required to refrain from:

- Acts or behavior that threatens other students, faculty or staff members, including disruption of normal instructions and training in the University, cheating in the examination/tests and disruption of the normal operation of other essential functions of the University
- Undesirable act of gambling, use of intoxicants, alcoholic liquor and narcotics
- Participation in any unauthorized assembly or function
- Keeping firearms or other weapons, even if licensed
- Fighting or using abusive language
- Damaging or breaking any University Property
- Performing any act contrary to law

SMOKING

Smoking is not allowed in the University building or inside the vehicles.

EXIT FOR FEMALE STUDENTS

Female students may be conditionally allowed to leave the campus during University regular class timings (8 am - 4:15 pm), subject to prior permission by the Manager Student Development Centre through online application from the student's portal.

Deans & HoDs

Students are advised to contact the Deans & HoDs of their relevant department for any academic issues or probation matters.

DEANS & HODS DETAILS ARE:

| | |
|------------------------------------|--|
| Computer Sciences | Dr. Qaiser Shehryar Durrani Mr. Ziad Nayyar |
| Electrical Engineering | Dr. Qaiser Shehryar Durrani Dr. Arbab Latif |
| English | Dr. Surriya Shaffi Mir Dr. Saqib Mahmood |
| Management Sciences | Dr. Ameer Abdul Basit |
| Islamic Studies | Dr. Hafiz Mahmood Akhtar |
| Humanities and Social Sciences | Dr. Ume-E-Laila |
| Business & Commerce | Mr. Naveed Mughal |
| Mass Communication & Media Studies | Mr. Tahir Malik |
| Fine Arts, Design, Architecture | Mr. Adnan Arshad |

WHERE TO GO

| Office | Activities |
|--|--|
| Registrar Office | General Administration of the University, Any general issue faced by students, Campus Support Activities |
| Student Facilitation Centre | Attendance Issues, Identity Cards, Loans, Scholarships and Financial Assistance, Lost and Found, Café Problems |
| Academic Operations | Registration, Timetable Matters, Add/Drop Courses |
| Deputy Manager Curricular & Extra Curricular Programs | Society Activities |
| Admissions Office | Admissions |
| Library | Books and Journals, Library Matters |
| Career Development Office | Placement and Career Planning |
| Resource Centre | Printing Services |
| Manager Transport | Transport Facility/Routes |
| International Relations Office (IRO) | Faculty and Student Exchange Program, Scholarship Hunting for the Employees and Students |
| Social Integration Programs (SIP) | Social Welfare Internships for Students |

GIFT SOCIETIES & CENTRES

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EVALUATION/GRADING SYSTEM

| Performance | Grade | |
|---------------------------|--------|---------------------|
| | Letter | Numeric Equivalence |
| Grades Counted in GPA | | |
| Exceptional | A+ | 4.0 |
| Outstanding | A | 4.0 |
| Excellent | A- | 3.7 |
| Very Good | B+ | 3.3 |
| Good | B | 3.0 |
| Average | B- | 2.7 |
| Satisfactory | C+ | 2.3 |
| Low Pass | C | 2.0 |
| Marginal Pass | C- | 1.7 |
| Very poor | D+ | 1.3 |
| Unsatisfactory | D- | 1.0 |
| Fail | F | 0.0 |
| Grades not counted in GPA | | |
| Pass/Non Credit | P/NC | --- |
| In Progress (Thesis) | IP | --- |
| Withdrawal | W | --- |
| Withdrawal with Fail | W-F | --- |
| Incomplete | I | --- |
| Transfer | T | --- |

ACADEMIC PROBATION AND DISQUALIFICATION

| Program Level | Minimum CGPA Required to Avoid Probation or Expulsion | Minimum CGPA Required to Qualify for Degree |
|---------------------------------|---|---|
| Master's | 1.80 | 2.00 |
| Bachelor's degree (with Honors) | 1.80 | 2.00 |
| MS/MPhil degree | 2.30 (2Fs or 3Cs or 1F and 2Cs) | 2.50 |
| PhD | 2Fs or 3Cs or 1F and 2Cs | 3.00 |

If a student fails to achieve above minimum CGPA (1.8), he/she would be given warning. If the CGPA stays below 1.8 in three consecutive semesters or grades fall as mentioned above in MS/MPhil/PhD programs, the student may be expelled.



CORPORATE & INTERNATIONAL RELATIONS OFFICE (IRO)

The International Relations Office of GIFT University is the central point of coordination and administration of all the procedures related to University's international collaborations and partnerships. It works with all the departments to develop their international agenda which includes international agreements, opportunities, information on student exchanges, participation in visits and profile-raising.

The main agenda of IRO is

- 1. Faculty and Student Exchange Program**
- 2. Progression of Associate Degree Graduates into BS Program
Recruitment of Undergraduates in Postgraduate**
- 3. Placement of Faculty and MS/MPhil Graduates in PhD**
- 4. Program
Scholarship Hunting for Employees and Students**
- 5. Arranging Corporate Internships for Students in UK,**
- 6. Australia, Russia, Turkey, Malaysia and Indonesia**

The International Office provides every single service, from application process till visa filing of the students, pick and drop from and to the airport, accommodation, internal transportation and food an international destination.

In the last few months, IRO has organized UK Study Exchange Program in Collaboration with British Council in February 2019.

A group of students along with faculty members attended Boot Camp in UAE and another group of students took part in an international exchange program in Turkey. IRO is also planning for student tours in UK and USA.





GIFT University Campus

GIFT University, Near GIFT University Chowk, Gujranwala - 52250, Pakistan.

GIFT Regional Office

House # 4, Block G-II, Near Doctors Hospital, Johar Town, Lahore.

Email: admissions@gift.edu.pk | **Website:** www.gift.edu.pk | www.facebook.com/giftuniv

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